Texas A&M University
NIMS Training Guideline

Purpose

The purpose of these training courses is to ensure all incident personnel and response partners at the University have the appropriate training from the National Incident Management System (NIMS) Training Program. In accordance with System Policy 34.07.
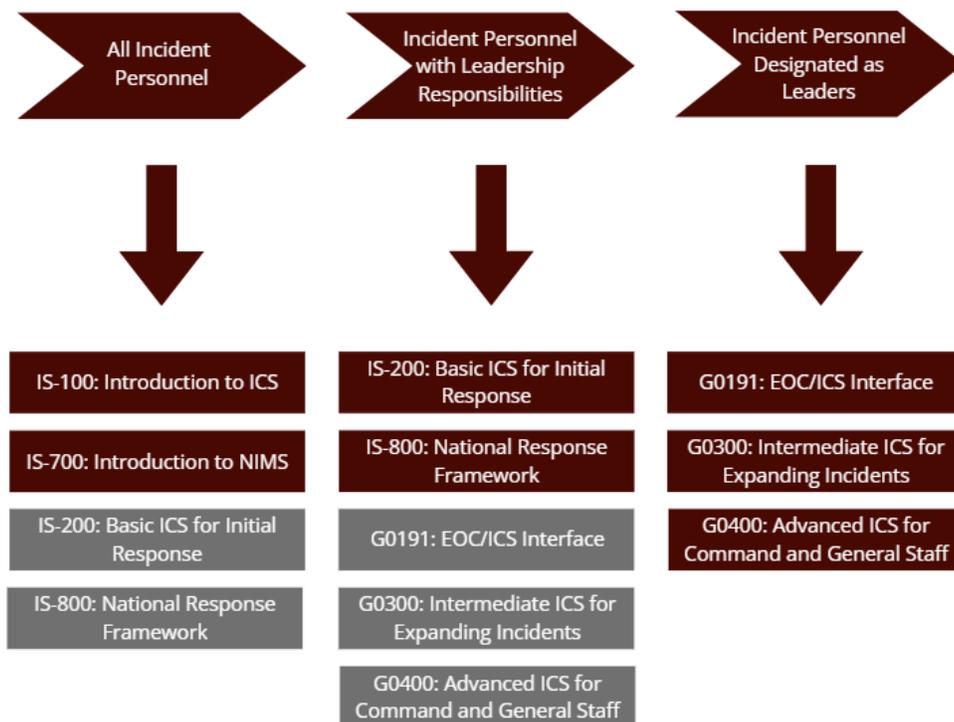
Overview

NIMS training helps to develop incident personnel capable of performing necessary functions in their respective level of incident management. These courses guide how personnel work together during incidents, both externally with other stakeholders, and internally.

Standards

The following standards outline progressive training for staffing roles within response. Maroon indicates required training. Grey indicates recommended training.
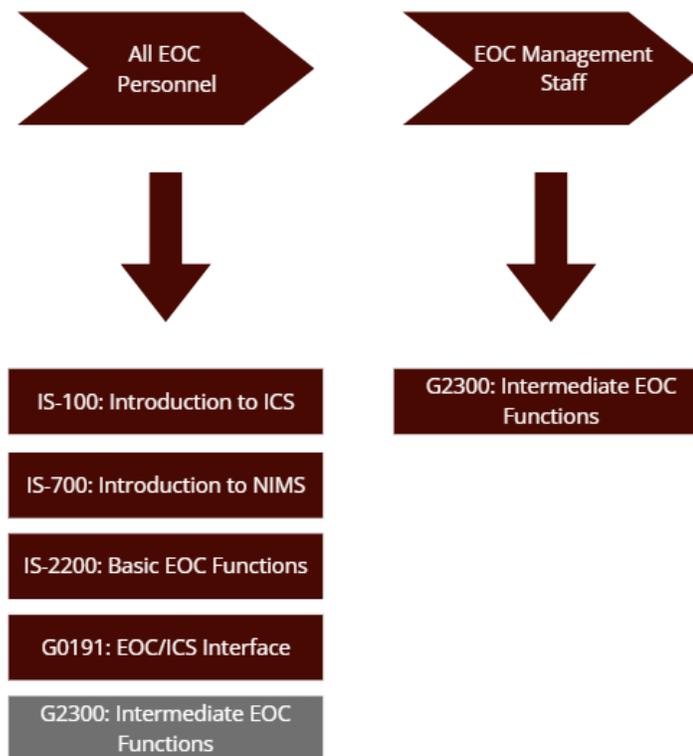
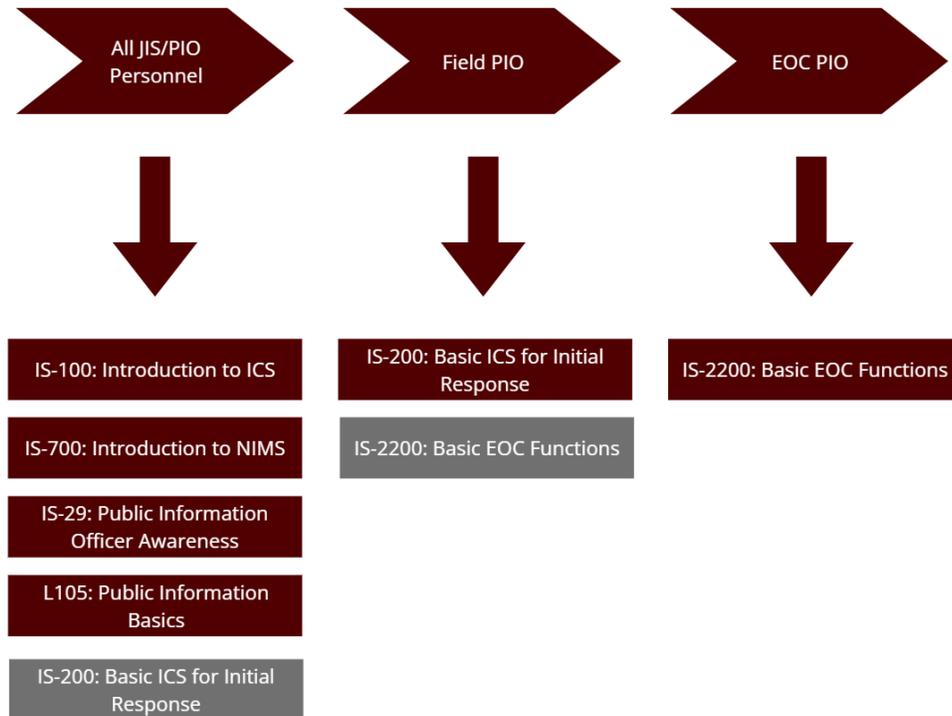1. Incident Management Personnel – responsible for tactical activities on-scene.

All Incident Personnel	Incident Personnel with Leadership Responsibilities	Incident Personnel Designated as Leaders
IS-100: Introduction to ICS	IS-200: Basic ICS for Initial Response	G0191: EOC/ICS Interface
IS-700: Introduction to NIMS	IS-800: National Response Framework	G0300: Intermediate ICS for Expanding Incidents
IS-200: Basic ICS for Initial Response	G0191: EOC/ICS Interface	G0400: Advanced ICS for Command and General Staff
IS-800: National Response Framework	G0300: Intermediate ICS for Expanding Incidents	
	G0400: Advanced ICS for Command and General Staff	

a. All ICS Personnel (e.g., police officers, security officers, paramedics, EMTs, facility coordinators, etc.)
   i. Required
      1. IS-100 Introduction to ICS
      2. IS-700 Introduction to NIMS
   ii. Recommended
      1. IS-200: Basic ICS for Initial Response
      2. IS-800: National Response Framework
b. Incident Personnel with Leadership Responsibilities (e.g., police sergeants, shift supervisors, traffic management supervisors)
   i. Required
      1. IS-200: Basic ICS for Initial Response
      2. IS-800: National Response Framework
   ii. Recommended
      1. G0191: EOC/ICS Interface
      2. G0300: Intermediate ICS for Expanding Incidents
      3. G0400: Advanced ICS for Command and General Staff
c. Incident Personnel Designated as Leaders (e.g., UPD Chief and Assistant Chiefs)
   i. Required
      1. G0191: EOC/ICS Interface
      2. G0300: Intermediate ICS for Expanding Incidents
      3. G0400: Advanced ICS for Command and General Staff

2. Emergency Operations Center Personnel – responsible for operational and strategic coordination, resource acquisition, and information gathering, analysis, and sharing.

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   All EOC                EOC Management
   Personnel              Staff

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      v                        v

 IS-100: Introduction to ICS    G2300: Intermediate EOC
                                Functions
 IS-700: Introduction to NIMS

 IS-2200: Basic EOC Functions

 G0191: EOC/ICS Interface

 G2300: Intermediate EOC
 Functions
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a. All EOC Personnel (e.g. emergency management specialists, all partner departments that are involved in EOC command operations)
    i. Required
        1. IS-100: Introduction to ICS
        2. IS-700: Introduction to NIMS
        3. IS-2200: Basic EOC Functions
        4. G0191: EOC/ICS Interface
    ii. Recommended
        1. G2300: Intermediate EOC Functions
b. EOC Management Staff (e.g. Emergency Management Executive Director and Associate Directors)
    i. Required
        1. G2300: Intermediate EOC Functions

3. Joint Information System/ Public Information Officer Personnel – responsible for outreach and communication to the media and public. The Joint Information System (JIS) integrates incident information and public affairs into a cohesive organization to provide coordinated and complete information before, during, and after incidents.

All JIS/PIO Personnel	Field PIO	EOC PIO
IS-100: Introduction to ICS	IS-200: Basic ICS for Initial Response	IS-2200: Basic EOC Functions
IS-700: Introduction to NIMS	IS-2200: Basic EOC Functions	
IS-29: Public Information Officer Awareness		
L105: Public Information Basics		
IS-200: Basic ICS for Initial Response		

a. All JIS/PIO Personnel
   i. Required
      1. IS-100: Introduction to ICS
      2. IS-700: Introduction to NIMS
      3. IS-29: Public Information Officer Awareness
      4. L105: Basic Public Information Basic
   ii. Recommended
      1. IS-200: Basic ICS for Initial Response
b. Field PIO: representative at incident command (e.g. UPD PIO)
   i. Required
      1. IS-200: Basic ICS for Initial Response
   ii. Recommended
      1. IS-2200: Basic EOC Functions
c. EOC PIO: representative in the EOC (e.g. departmental PIO)
   i. Required
      1. IS-2200: Basic EOC Functions

4. Policy Group – responsible for policy guidance and senior-level decision making. Typically, this group consists of the President's Cabinet or their designees. This also includes the emergency coordination team members for the branch campuses and teaching sites. It is critical that all personnel have a clear understanding of their roles and responsibilities for successful emergency management and incident response.
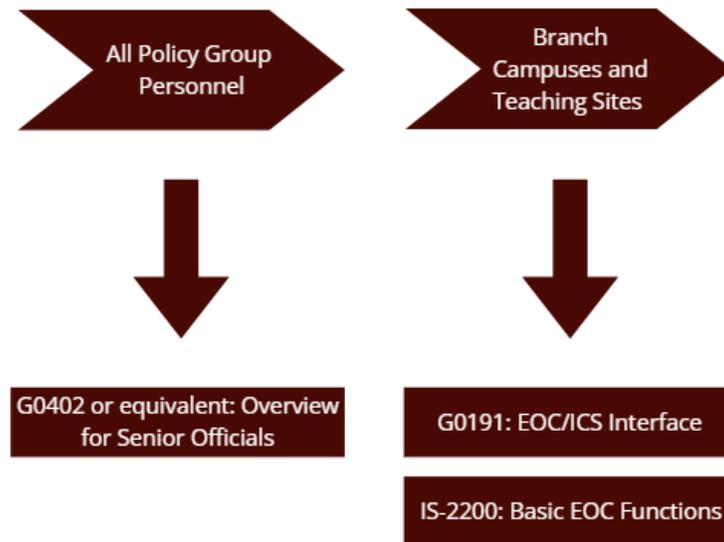
a. All Policy Group Personnel (e.g. President, Vice Presidents, and Branch Campus and Teaching Sites Senior Leadership)
   i. Required
      1. G0402 or equivalent: Overview for Senior Officials
b. Branch Campuses and Teaching Sites (e.g. Emergency Coordination Team Members)
   i. Required
      1. G0191: EOC/ICS Interface
      2. IS-2200: Basic EOC Functions

Certification Tracking Procedure

1. Departments will track the training for their incident management personnel.
2. Emergency Management will track the training for EOC personnel and the Policy Group.

Recertification Suggestions

Texas A&M University Emergency Management recommends, based on best practices, that each course be taken every three years or when new course versions become available.

Training Matrix

	IS 100	IS 200	G 300	G 400	IS 700	IS 800	G 191	IS 2200	G 2300	IS 29	L 105	G 402 or equivalent
Incident Management Personnel												
All Incident Personnel	R	O			R	O						
Incident Personnel with Leadership Responsibilities	R	R	O	O	R	R	O					
Incident Personnel Designated as Leaders	R	R	R	R	R	R	R					
EOC Personnel												
All EOC Personnel	R				R		R	R	O			
EOC Management Staff	R				R		R	R	R			
Public Information Officers												
All JIS/PIO Personnel	R	O			R					R	R	
Field PIOs	R	R			R					R	R	
EOC PIOs	R	R			R			R		R	R	
Policy Group/Campus Leadership												
All Policy Group Personnel												R
Branch Campus/Teaching Sites Emergency Coordination Teams							R	R				

"R" – required trainings

"O" – optional (recommended) trainings